

## Cleaning Guide

Date \_\_\_\_\_

Tenant \_\_\_\_\_

Address \_\_\_\_\_

- \_\_\_ 1. windows cleaned in and out
- \_\_\_ 2. window sills wiped in and out
- \_\_\_ 3. wipe molding (trim) around windows
- \_\_\_ 4. window screens washed
- \_\_\_ 5. mini blinds wiped clean
- \_\_\_ 6. base molding wiped clean
- \_\_\_ 7. all doors wiped down
- \_\_\_ 8. all molding around doors wiped clean
- \_\_\_ 9. all walls wiped down in entire apartment
- \_\_\_ 10. refrigerator emptied and wiped in and out
- \_\_\_ 11. kitchen cabinets and drawers emptied and wiped out
- \_\_\_ 12. kitchen cabinet doors cleaned
- \_\_\_ 13. counter tops cleaned
- \_\_\_ 14. kitchen floor swept and moped
- \_\_\_ 15. kitchen sink cleaned
- \_\_\_ 16. oven cleaned with oven cleaner
- \_\_\_ 17. Stove top cleaned
- \_\_\_ 18. all ceiling fans dusted and wiped clean
- \_\_\_ 19. all light fixtures dusted and glass cleaned
- \_\_\_ 20. toilet scrubbed (rust free)
- \_\_\_ 21. tub/shower cleaned (no soap scum or rust)
- \_\_\_ 22. sink cleaned
- \_\_\_ 23. vanity emptied and wiped out
- \_\_\_ 24. mirrors cleaned
- \_\_\_ 25. bathroom floor swept and moped
- \_\_\_ 26. washer and dryers cleaned in and out
- \_\_\_ 27. storage area emptied and broom swept
- \_\_\_ 28. carpets vacuumed and steam cleaned
- \_\_\_ 29. entire apartment emptied of all belongings
- \_\_\_ 30. no garbage left inside or outside the residence
- \_\_\_ 31. no personal belongings left outside
- \_\_\_ 32. outside to be clean and free of any debris or garbage
- \_\_\_ 33. lawn mowed and raked
- \_\_\_ 34. entry area cleaned
- \_\_\_ 35. garage emptied, cleaned out of personal belongings and garbage, broom sweep ceiling (rafters, cob webs), walls, and floors
- \_\_\_ 36. garbage cans scrubbed clean, no bagged garbage to be left on premises
- \_\_\_ 37. basement emptied, cleaned out of personal belongings & garbage, broom sweep ceiling (rafters, cob webs), walls, and floors
- \_\_\_ 38. all outside area to be free of any personal belongings and garbage
- \_\_\_ 39. any damaged or broken items to be repaired

Address \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_ Pg. \_\_\_\_\_